



Bharat Heavy Electricals Limited

Power Sector-Project Engineering Management

PPEI Building, Sector-16A, NOIDA

APPLICATION FORM FOR VOCATIONAL TRAINING IN BHEL-PEM, NOIDA

Part A: For information about student

(TO BE FILLED BY TRAINING IN-CHARGE OF COLLEGE/INSTITUTION)

To

Head (HR), PEM

BHEL, Noida – 201301

Dated: _____

Subject: Request for Providing Vocational Training

It is requested to provide training to the student, whose particulars are mentioned below:

Name of the Student: _____

Father's/Mother's Name: _____

Date of Birth: _____

Sex: _____

Permanent Address: _____

Photo

College/ Institute: _____

Discipline/ Branch _____

Percentage Marks/ CGPA till this semester: _____

Period of Training Sought: _____ Weeks/Months (From _____ To _____)

Mobile/ Phone number of student: _____

Email address of student: _____

I will be responsible for the proper conduct of the student during his/her training in PEM-BHEL, Noida (To be undertaken by Training In-Charge of College):

Name: _____

Designation: _____

Email address and Telephone: _____

Signature and seal: _____

Part B: For BHEL, PEM Internal Process (TO BE FILLED BY PEM TRAINING COORDINATOR)

Recommended for acceptance in PEM from _____ to _____ (dates) in _____ dept.

Training Coordinator:

Head (HR):

Remarks:

DRO of Resp. Dept.:



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UNDERTAKING

(TO BE FILLED BY BHEL EMPLOYEE)

I, _____, Staff number _____,
Designation _____ currently working in Department
_____, of Unit _____, hereby declare that Student
Mr./Ms. _____ is my ward/ relative.

Signature of Employee

Signature of Student

****To be enclosed with application:**

- College training letter clearly mentioning duration
- Brief bio-data of student